



DAVID E. JANSSEN
Chief Executive Officer

July 31, 2007

County of Los Angeles CHIEF EXECUTIVE OFFICE

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The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**PROBATION DEPARTMENT:
REQUEST TO DELEGATE AUTHORITY TO CHIEF PROBATION OFFICER TO
ENTER INTO CONTRACTS WITH COMMUNITY-BASED ORGANIZATIONS FOR
THE PROVISION OF GANG INTERVENTION SERVICES
(ALL DISTRICTS - 3 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and delegate authority to the Chief Probation Officer (Probation) to prepare and execute 10 contracts, after approval as to form by County Counsel, substantially similar to the attached sample contract (Attachment A) with seven Community-Based Organizations (CBO) as set forth in Attachment B, for the provision of gang intervention and related services in 10 service areas for a term commencing September 1, 2007, through July 31, 2008, at an estimated cost of \$200,000 each, fully funded by net County cost (NCC). Funding for these contracts is included in the fiscal year (FY) 2007-08 Adopted Budget.
2. Delegate authority to Probation to approve the addition or replacement of any agency subcontracting with the CBOs and to prepare and execute modifications to each contract that result in any decreases or increases not to exceed 25 percent of the contract amount. The approval of County Counsel and the Chief Executive Office (CEO) will be obtained prior to executing such amendments.
3. Delegate authority to Probation to execute modifications to the contracts to extend the term for up to four additional 12-month periods for an individual annual contract amount not to exceed \$200,000 each, contingent on continued available funding. The approval of County Counsel and the CEO will be obtained prior to executing such amendments.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

The current contracts for these services expire on September 30, 2007. Board approval of the recommended actions will allow Probation to negotiate, sign, and execute the contracts with seven CBOs. These contracts will provide services that include individual, family and/or group counseling, and case coordination for gang-involved youth. The services will enhance community supervision efforts that increase probationer accountability and school safety collaborative efforts. Services also include safe passages for youth to and from school.

Services will be provided in 10 service areas within the five geographical areas known as Clusters within Los Angeles County as identified on Attachment B.

No responsive proposals were received for Cluster 5, Area 1. Consequently, Probation is recommending a contract be awarded to Asian Youth Center on a sole source basis to allow the timely provision of services in that service area. Asian Youth Center has the infrastructure, expertise, and experience necessary to provide services immediately as they are currently providing services in Cluster 5, San Gabriel area.

Implementation of Strategic Plan Goals

The recommended actions are consistent with the Countywide Strategic Plan, Goal No. 5: Children and Families' Well-Being, as implementation of the recommendations will enable the Probation Department to continue the coordination and collaboration of integrated services for probation and gang-involved youth and their families.

FINANCIAL IMPACT/FINANCING

The estimated cost for each contract is \$200,000, fully funded by NCC. Funding for these contracts is included in the FY 2007-08 Adopted Budget. The contracts include provisions for non-appropriation of funds and budget reductions.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The scope of work for the contracted services is to provide and coordinate the following: community-based parent/family support, community-based youth support, and community mobilization services to a targeted population of gang-involved youth ages 14-18 and their families.

The standardized contract contains the most recent required provisions including, but not limited to, non-responsibility and debarment, child support compliance,

GAIN/GROW, Safely Surrendered Baby Law, and the provisions of paid jury service time for their employees.

These are Non-Prop A contracts. Consequently, there are no departmental employee relations' issues, and they will not result in a reduction of County services.

The Department has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended contracts.

In accordance with the Chief Administrative Office memorandum dated July 19, 2002, the proposed contractor has been instructed to register on WebVen.

Probation will not require contractors to perform services that exceed the Board-approved contract amount, scope of work, and/or contract dates.

County Counsel has approved the standardized contract as to form.

CONTRACTING PROCESS

To solicit for these services, a competitive Request for Proposals (RFP) process was conducted. Probation released a RFP for gang intervention services on November 3, 2006.

Consistent with the RFP process, interested contractors were required to submit a proposal demonstrating their ability to provide the gang intervention services. Approximately 685 letters were sent to community-based organizations; advertisements were placed in the Los Angeles Times, Lynwood Journal, and Eastern Group Publications; the solicitation information and the RFP were also made available through the Internet on both the County of Los Angeles Internal Services Department and the Probation Department web sites.

As a result of the solicitation process, 34 copies of the RFP were provided to potential contractors; 114 contractors registered for the mandatory proposers' conference; and 101 participants, representing 80 agencies, attended the conference. Twenty-eight proposals were received by the Friday, December 15, 2006, deadline.

The proposals were reviewed using an initial screening "pass/fail" process to determine which proposals would be evaluated. The initial screening was consistent with the Selection Process and Evaluation Criteria set forth in the RFP. The proposals submitted by Change Lanes, New Beginnings Recovery Treatment Center, Project Impact, and You Turn Project, Inc. were not evaluated because they did not pass the initial screening.

Five evaluation committees were formed to evaluate the 24 proposals that passed the initial screening process. The evaluation committees consisted of Probation Department staff and other County departments' staff. Evaluation committee members objectively evaluated the proposals submitted by the following proposers by cluster/area.

Cluster 1, Area 1

Art Share Los Angeles, Los Angeles Unified School District (LAUSD), East Los Angeles Skills Center; Juvenile Assistance Diversion Effort Family Services; and Soledad Enrichment Action, Inc.

Cluster 1, Area 2

Asian Youth Center and Project Amiga

Cluster 2, Area 1

Asian American Drug Abuse Program, Inc.; Excel Family Intervention Programs; and Wings of Refuge, Inc.

Cluster 2, Area 2

Asian American Drug Abuse Program, Inc.; LAUSD Maxine Waters Employment Preparation Center; and Office of Samoan Affairs

Cluster 3, Area 1

Aviva Family and Children's Services; Koreatown Youth and Community Center, Inc.; and Venice 2000, Inc.

Cluster 3, Area 2

Aviva Family and Children's Services; Communities in Schools; Inter-Agency Drug Abuse Recovery Programs; and Total Family Support Clinic

Cluster 4, Area 1

Helpline Youth Counseling, Inc. and Soledad Enrichment Action, Inc.

Cluster 4, Area 2

Helpline Youth Counseling, Inc. and Office of Samoan Affairs, Inc.

Cluster 5, Area 1

None

Cluster 5, Area 2

United Community Action Network, Inc.

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The evaluation committee members reviewed the proposers' qualifications, approach to provide the required services, and quality control plans, then compiled consensus ratings consistent with the Selection Process and Evaluation Criteria as set forth in the RFP. The Proposers with the highest overall scores are being recommended for contract award.

In Cluster 3, Area 1, Communities in Schools of San Fernando Valley (CIS) requested a County Review consistent with the County's Protest Policy. The hearing for the review was held on Monday, July 2, 2007. The Review Panel found that CIS did not support the protested areas and recommended that the Department not make any changes to the outcome. A formal written notification from the Review Panel to the Department was received on Thursday, July 5, 2007, and a copy of such response was sent to CIS via fax and email on the same day. No other protests are pending.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will enable the Probation Department to continue providing gang intervention services.

Respectfully submitted,



DAVID E. JANSSEN
Chief Executive Officer

DEJ:SRH:RDC
RBT:YY:yjf

Attachment

c: County Counsel

Gang.intervention.contracts.bl

Cluster 1

<u>Recommended Agency</u>	<u>Service Area</u>
Soledad Enrichment Action, Inc.	1. Bell/Commerce/East Los Angeles Area
Asian Youth Center	2. San Gabriel Valley/Pomona Area

Cluster 2

<u>Recommended Agency</u>	<u>Service Area</u>
Asian American Drug Abuse Program	1. Inglewood/Florence/Culver City Area
Asian American Drug Abuse Program	2. Carson/Compton/Lynwood Area

Cluster 3

<u>Recommended Agency</u>	<u>Service Area</u>
Aviva Family & Children's Services	1. Hollywood/Fairfax/Venice Area
Inter-Agency Drug Abuse Recovery Program	2. San Fernando Valley Area

Cluster 4

<u>Recommended Agency</u>	<u>Service Area</u>
Helpline Youth Counseling, Inc.	1. Norwalk/Cerritos/Whittier Area
Helpline Youth Counseling, Inc.	2. Torrance/Long Beach/Lakewood Area

Cluster 5

<u>Recommended Agency</u>	<u>Service Area</u>
Asian Youth Center	1. Glendale/Pasadena/Arcadia Area
United Community Action Network, Inc.	2. Antelope Valley Area